

**TIMBER RIDGE PROPERTY OWNERS ASSOCIATION
BOARD OF DIRECTORS MINUTES–Special Meeting to Elect Officers June 21, 2022**

PRESENT: Cathy Eagan Gill, Charlie Reymond, Matt Schultz, Steve Rayes, Justin Jones and Duane Glenn.

ABSENT: Rebecca O’Dwyer, Proxy to Duane Glenn, Meresa Morgan, Ronnie Daniels

OTHERS: Terie Velardi, POA Staff.

The TRPOA Board of Directors special meeting to elect officers on June 21, 2023, was called to order by President Cathy Egan Gill at 5:30pm.

Cathy opened the meeting with the introduction of the returning and new board members. She explained the purpose of the meeting was to elect the officers for the 2023-24 year; discuss committee assignments and overall board member roles and responsibilities.

ELECTION OF OFFICERS:

Motion to nominate the following slate of officers was made by Charlie Reymond, second by Steven Rayes and approved by all are as follows:

President: Cathy E. Gill
Vice President: Matt Schultz
Treasurer: Meresa Morgan
Secretary: Rebecca O’Dwyer

Following the vote, Cathy proceeded to address board housekeeping items. Cathy reported the results of the board elections noting there were three 3-year openings and one 1-year opening. The 3-year terms are being filled by Ronnie Daniels, Charlie Reymond and Steve Rayes. The 1-year term is being filled by Justin Jones. Operational notebooks were handed out to the new members.

FINANCIAL /LEGAL DIRECTIVES:

It was noted that the officers and the officer manager are granted check signing authority and banking privileges on all Association accounts by the board. The bank requires a board resolution stating as much. It was further explained that policy is that any check over \$500 requires two signatures; when invoices are received, they are reviewed by the president, treasurer and the board member assigned to the respective area of responsibility. Once approved the office will process payment. It was noted that the officers and office manager, upon direction from the officers would also have authority to address legal concerns with the appropriate principals for POA matters. A motion to affirm the four officers; Cathy Gill, Matt Schultz, Meresa Morgan and Rebecca O’Dwyer and the office manager, Terie Velardi as signatories on all banking accounts and address POA legal concerns was approved by general consent.

COMMITTEE ASSIGNMENTS:

A list of committees/areas of responsibility were discussed and assigned as noted:

Architectural Liaison	Justin Jones
City Liaison	Rebecca O'Dwyer
Community Involvement	Meresa Morgan /BOD
Covenants	Matt Schultz, coordinator
Grounds & Maintenance	Duane Glenn
PCI Liaison	Cathy E. Gill
POA Member Liaison	Steve Rayes
Security	Ronnie Daniels / Steve Rayes
Swimming Pool/Tennis Ct	Duane Glenn
PCI/TRPOA	Cathy E. Gill
Treasure Point	Charlie Reymond

There being no further business the meeting was adjourned at 6:15

Board Minutes respectively submitted by Terie Velardi, POA Staff.

NEXT MEETING - The next BOD meeting is scheduled for July 10, 2023, at 5:30 pm inside the PCIGC Banquet Room.